State of Louisiana
Department of Revenue

Integrated Tax System Site Specific Support
Solicitation No. 44000011107

Official Responses to Written Inquiries

1 – Do you require the programmers to be onsite everyday during normal business hours?

Response: Yes.

2 – If no to number 1, can the programmers work remotely?

Response: Not applicable.

3 - List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.

Response: *Can be found in the RFP.*

4 - Soft Copy of the Tender Document through email.

Response: *It is available at http://wwwprd.doa.louisiana.gov/osp/lapac/bidlist.asp?department=51*

5 - Names of countries that will be eligible to participate in this tender.

Response: A*ll work must be performed onsite in Baton Rouge, La.*

6 - Information about the Tendering Procedure and Guidelines.

Response: *Can be found in the RFP.*

7 - Estimated Budget for this Purchase?

Response: *$150,000 per year.*

8 - Any Extension of Bidding Deadline?

Response: *The Department does not anticipate any extension of the bidding deadline.*

9 - Any Addendum or Pre Bid meeting Minutes?

Response: *A Pre Bid meeting has not been held and no addendum has been issued other than this document.*

10 - Is there an existing incumbent vendor currently supporting your Delta system and if so, are they excluded from bidding on this RFP?

Response: *As stated in Section 1.2 of the RFP, Fast Enterprises provides support currently. They are not excluded from bidding on this RFP.*

11 - Will you allow remote off-site (not off-shore) work and if so, what would be your expectations (i.e. 60% on-site/40% off-site, 50% on-site/50% off-site, etc.)?

Response: *No.*

12 - Does the State have a problem or a rule against an out of state firm providing quality skilled staff on a weekly basis and commuting to their home base on weekends periodically?

Response: *No.*

13 - Does the State have a PMO Office, or follow Structured Project Management Procedures and Methodologies to create and manage new tasks, new work orders, etc? Or, would you like us to include the processes and procedures in our proposal response?

Response: *The State does not have a PMO Office but has its own processes for creation, assignment, and monitoring of service requests. Project management processes and procedures should not be included in proposal responses.*

14 - Does that State utilize Agile Development Methodologies?

Response: *No.*

15 - Does the State have a formal QA Group, QA Procedures and/or QA Software to follow, or would you like us to include Testing Procedures in our proposal responses?

Response: *The State has its own QA Group and procedures. Testing procedures should not be included in proposal responses.*

16 - Who is currently performing this work for LDR?

Response: *Please see the response to question #10 above.*

17 - Is the incumbent allowed to bid on this RFP?

Response: *Please see the response to question #10 above.*

18 - What is LDR's budget for this work?

Response: *Please see the response to question #7 above.*

19 - Contractor is to report to the LDR site M-F?

Response: *Yes.*

20 - What is the budgeted amount for this project for FY'12?

Response: *Please see the response to question #7 above.*

21 - Who is the incumbent or who had this contract this fiscal year? What were the hourly rates for this contract?

Response: *Please see the response to question #10 above. The hourly rate is $150.00/hour.*

22 - Are you satisfied with the existing contractor?

Response: *Yes.*